

CITY COUNCIL AGENDA – JULY 15, 2014

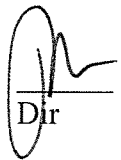
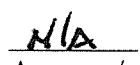
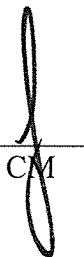
SUBJECT: CONSIDERATION OF APPOINTMENT TO THE TRANSACTIONS  
AND USE TAX (MEASURE H) OVERSIGHT COMMITTEE

SOURCE: ADMINISTRATIVE SERVICES/CITY CLERK DIVISION

COMMENT: As previously reported to the Council, newly-appointed Committee Member Jim Grayson resigned thereby creating a vacancy on the Committee with a term due to expire in May 2016. Staff advertised the vacancy and as of the time of agenda distribution has received one Request for Appointment, from Mr. Salvador Estrada, Jr. Mr. Estrada's Request is attached hereto for Council's reference. Requests for Appointment received after the distribution of the agendas will be presented to the Council for consideration and made available to the public under separate cover.

RECOMMENDATION: That the City Council appoint one individual to fill the vacancy created by Mr. Jim Grayson with a term due to expire May 2016.

ATTACHMENT: Request for Appointment – Salvador Estrada, Jr.

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|---|--|--|
| <br>_____<br>Dir | <br>_____<br>Approp./<br>Funded | <br>_____<br>CM |
|---|--|--|

Item No. 22

# CITY OF PORTERVILLE REQUEST FOR APPOINTMENT

RECEIVED  
JUN 16 2014  
CITY OF PORTERVILLE  
ADMINISTRATIVE SERVICES

Please complete all blanks.

Name: Salvador Estrada Jr

(Please Print)

Appointment to: Measure H oversight Committee

(Name of Board, Commission, or Committee)

☐ Reappointment; or IF NEW, please provide :

Street Address: 1161 Median Ave

Porterville CA

Mailing Address:

Name of Business: Sun Villa Rehab + Nursing

☐ Own

☒ Operate

Business Address: 350 N Villa

Porterville CA

Telephone: Home \_\_\_\_\_

Work (559) 310-8848

FAX \_\_\_\_\_

E-mail Sal@Smithcare.com

City of Porterville resident:

☒ Yes

☐ No

Registered Voter:

☒ Yes

☐ No

Qualifications: \_\_\_\_\_  
\_\_\_\_\_  
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- ☒ Resume attached  
☒ Letter of request attached

Submitted By: Salvador E. de 6/14/14  
Date

Received by: Patrice Adreth

Forwarded to: City Clerk ☒ Date: 6/16/14  
City Council ☐ Date: \_\_\_\_\_  
City Manager ☐ Date: \_\_\_\_\_  
Applicable Dept. ☐ Date: \_\_\_\_\_

Tentative Council Mtg Date: 7/15/14

# SALVADOR ESTRADA JR

1161 Median Ave , Porterville , CA 93257 | | C: 559-310-8848 sal@smithcare.com

## Professional Summary

Administrator with a focus on developing high standards of practice, evaluating patient care for effectiveness and implementing necessary changes to programs and policies. Driven to achieve the highest levels of client satisfaction through comprehensive client care.

## Education and Training

### MPA, Public Administration

2015

California State University, Fresno - Fresno, CA  
Coursework in City/State Government  
Coursework in Human Resources  
Coursework in Public Policy and Analysis

### Bachelor of Science, Psychology

2012

Utah Valley University - Orem, UT  
Graduated Cum Laude

## Skill Highlights

- Relationship and team building
- Staff training and development
- Cultural awareness and sensitivity
- Critical thinking proficiency
- Personal and professional integrity
- Conflict resolution
- Staffing management ability
- Patient-oriented
- Staff training and development
- Customer service
- Confident public speaker

## Professional Experience

### Executive Director

Aug 2013 to Current

Providence Group/Smithcare (Sun Villa) - Porterville , CA

Evaluated patient care procedural changes for effectiveness. Served as liaison between management, clinical staff and the community. Actively maintained up-to-date knowledge of applicable state and Federal laws and regulations. Provided thorough supervision for day-to-day operations of facility in accordance with set policies and guidelines. Regularly evaluated employee performance, provided feedback and assisted, coached and disciplined staff as needed. Monitored the nursing and operation of support departments to ensure that resident needs were met and facility was properly maintained. Diligently monitored the QA (Quality Assurance) program to improve performance and maintain high standards of care.

### Activities Director

Apr 2013 to Aug 2013

New Covenant Care Center - Dinuba, CA

Directed, planned and coordinated the activity program in a long-term care setting. Provided thorough supervision for day-to-day operations of activity program in accordance with set policies and guidelines. Regularly evaluated employee performance, provided feedback and assisted staff as needed. Organized and led weekly personnel meetings with team members.

### Customer Support Supervisor

Feb 2011 to Feb 2013

**Vivint Inc - Provo, UT**

Played a key role in helping the company achieve the J.D. Powers & Associates award for outstanding customer experience, consecutively for two years. Hired and trained key individuals who played a major role in the company's growth and success. Helped team members achieve several group and individual incentives.

**Office Assistant II**

Oct 2008 to Jul 2010

**City of Lindsay - Lindsay , CA**

Assisted City Administrator(s) with the daily operations of McDermont Field House. Corresponded with operations staff to ensure key client deliverables were met. Contributed and participated in community projects in a variety of settings.